

ROUTING AND TRANSMITTAL SLIP

30 JUNE 1986

DDA SUBJECT FILE COPY

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1. DIRECTOR OF MEDICAL SERVICES			
2.			
3.			
4.			
5.			
Action	File	Note and Return	
Approval	For Clearance	Per Conversation	
As Requested	For Correction	Prepare Reply	
Circulate	For Your Information	See Me	
Comment	Investigate	Signature	
Coordination	Justify		

REMARKS

#1 - FOR ACTION

COMPLETED FORM SHOULD BE RETURNED TO
THE OFFICE OF FEDERAL AGENCY PROGRAMS BY
15 JULY 1986.

cc: DIRECTOR OF PERSONNEL

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JER

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)		Room No.—Bldg.
EXO/DDA		Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

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86-1173x

U.S. Department of Labor

Occupational Safety and Health Administration
Washington, D.C. 20210

Reply to the Attention of:

June 25, 1986

MEMORANDUM FOR: Designated Agency Safety and Health Officials

FROM: John E. Plummer, Director
Office of Federal Agency Programs

SUBJECT: OSHA and OWCP meeting scheduled on July 31, 1986

In 1984 the Occupational Safety and Health Administration (OSHA) and the Employment Standards Administration signed a Memorandum of Understanding that would allow agencies and OSHA to analyze data recorded on Office of Workers' Compensation Programs (OWCP) forms for injury/illness prevention purposes. In May 1984, OSHA and OWCP held a joint meeting for safety and health professionals and compensation specialists to describe their plans for achieving this goal.

OSHA and OWCP will hold a second meeting on July 31 to update agency safety and health personnel and compensation specialists on the status of the project. OSHA and OWCP will describe new OSHA recordkeeping requirements and familiarize attendees with the new OWCP compensation claim forms CA-1 and CA-2 (agenda attached).

I would like to invite you and your Agency's safety and health manager to attend the meeting. Recordkeeping instructions and forms will be distributed and ample opportunity for questions will be provided. To ensure that sufficient handout materials are available for all attendees, I would appreciate your completing the attached sheet and returning it to the Office of Federal Agency Programs by July 15. An addressed envelop is included for your use.

Also included on the sheet is a request for your estimate of the number of "Recordkeeping and Reporting Guidelines for Federal Agencies" (OSHA 2014) your Agency will need when OSHA prints the booklet in August. Please provide one address where copies of the booklet may be mailed. For further information on the meeting or the OSHA 2014 recordkeeping booklet, you may contact Mrs. Frances Nardone, of my staff, on FTS: 523-9329.

Attachments

U.S. Department of Labor



JOINT OWCP/OSHA INTERAGENCY MEETING

JULY 31, 1986, 9:30 A.M. - 11:45 A.M.
 DEPARTMENT OF LABOR AUDITORIUM
 200 CONSTITUTION AVENUE, N. W.
 WASHINGTON, D. C. 20210

9:30	OPENING	Lawrence W. Rogers John E. Plummer
9:45	LEVEL II STATUS	Lawrence W. Rogers
10:00	AGENCY CODING REQUIRED BY OWCP AND OSHA	Francie Nardone Richard Larson
	--Chargeback code --Injury Zip code --OSHA Site code --Occupation code --Type code --Source code	
10:30	REVISED INJURY NOTIFICATION FORMS	Richard Larson
10:45	MANAGEMENT OF AGENCY COMPENSATION PROGRAMS	Al Sefarian, OMB Management Analyst
11:00	MODIFICATIONS IN COMPUTER REPORTS TO EMPLOYING AGENCIES	Richard Larson Francie Nardone
	--Monthly Table II --Quarterly Chargeback --Annual OSHA Tape	
11:15	PUBLISHED INSTRUCTIONS	Francie Nardone Richard Larson
	--OSHA Regulations --OSHA Record Keeping and Reporting Guidelines (OSHA 2014) --FPM Letter	
11:30	AGENCY CONCERNS (QUESTIONS AND ANSWERS)	Lawrence W. Rogers John E. Plummer

JOINT OWCP/OSHA INTERAGENCY MEETING

Number of attendees from: _____
(Agency Name)

Expected to attend meeting: _____

OSHA "RECORDKEEPING AND REPORTING GUIDELINES (2014)"

Number of copies (OSHA 2014R) needed by this Agency: _____

Address to which OSHA 2014 should be sent:

